



State of New Hampshire
State Government Energy Committee

DRAFT Committee Meeting Notes

October 10, 2016



Attendees: Steve Lavoie, DOS; Karen Rantamaki, DAS; Kerry Holmes, OEP; Chris Skoglund, DES; Becky Ohler, DES; Seth Prescott, DRED; Rick Fink, F&G; Deandra Perruccio, OEP; Mike Connor, DAS; Tara Merrifield, DAS; Brian Pike, DOT

1. Review and adoption of July draft meeting notes pending corrections
2. Discussion of committee 91-a compliance
 - a. Discussion regarding quorum and potential group members
 - b. Staff will draft recommendation to formally define membership as twelve agencies/departments suggested in the 91-a memo and draft by-laws to be approved at the next committee meeting.
 - c. Committee suggests quorum to be defined as a simple majority of the membership; seven of twelve members, designees or alternates in attendance qualifies as a quorum and satisfies the 91-a definition of a public meeting.
 - d. Attendees discussed the decision-making process of the committee- raising desire to work through consensus whenever possible and using voting only when necessary. A conversation regarding the 12 member committee and possible stalemates concluded that any ties among committee membership will be viewed as a failure and the decisions in question will be reviewed for alternative choices that provide more consensus. These processes will be written into draft by-laws for approval by the full committee at the January meeting.
3. Review of draft bylaws
 - a. Recommendation relayed by DES representative Becky Ohler from Commissioner Burak to create a succinct, specific, and clear mission statement for the committee
 - b. Clearly state in attendance policy that named agencies are expected to attend all quarterly meetings.
 - c. Edits discussed will be incorporated into draft by-laws for review prior to the next committee meeting and approval at the next committee meeting.
4. Meeting notice
 - a. Will be posted on OEP website
 - b. Will also notify named committee membership as well as other potentially interested parties eg. Buildings group, fleet working group.
5. Review of fleet emission standard requirements for approval by committee
 - a. See meeting materials for detailed overview of proposed 2017 emission standards
 - b. Standards are approved pending any major objections by absent committee members.
6. Review of draft cost of ownership calculator (COC) and EPA social cost of carbon

- a. Recommendation of committee to adopt the EPA social cost of carbon at the 3% discount rate to be updated annually. Recommendation will be reviewed for formal approval at next committee meeting.
 - b. Will continue preparing COC and will pilot tool with agency fleet coordinators prior to next committee meeting
 - c. Additional edits discussed will be incorporated into the draft tool for COC formal approval at the next committee meeting.
7. Review and approval of FY2017 SGEC work-plan
- a.
8. Committee Updates
- a. State Energy Office will be holding semi-annual energy coordinators meeting
 - b. other
 - c. Fleet manager expects new models to be available in November
 - d. DES review of VW settlement (NH expects 30 million over ten years)
 - i. Drafting work-plan and will hold public meeting for input late November
 - ii. Focus of funding is to reduce NOx emissions
 - iii. State priority is to replace aging NH state fleet
 - iv. Up to 15% can be used for EV infrastructure
9. Agreement to move to quarterly two hour meetings
- a. Will continue staff working groups to move agenda items and committee work-plan forward between meetings
 - b. Will rely on committee for decision-making, guidance, and feedback

Comment [PD1]: Did we approve this pending any objections? Are we going to review at next meeting? I think useful for committee to look at this at the next meeting?

Comment [PD2]: Karen what was your other update?

TASKS for staff and committee members

Submit any suggestions for changes to draft by-laws to Deandra by October 25th.

Submit any suggestions or comments regarding the COC to Deandra by October 25th.

Submit any suggestions or comments regarding the draft SGEC FY2017 work-plan to Chris Skoglund by October 25th.